

FRIENDSHIP LAKE DISTRICT
COMMISSIONERS BOARD MEETING
JULY 12, 2018
ADAMS COUNTY COMMUNITY CENTER
569 N. CEDAR STREET
ADAMS, WI 53910

1. **Call Meeting to Order:** The meeting was called to order by Bob Berry at 5:30pm. In attendance were commissioners Tina Meinen, Karen Pokorny, Ron Johnson from the Town of Adams, Lee Parlow from the Village of Friendship, Steve Van Etten from the Town of Preston, and Rick Pease our Adam's County Representative. There were approximately 12 district members present.

2. **Review and Approval of the Minutes from the June 5, 2018 Commissioners Board Meeting:** The Minutes from the meeting of June 5, 2018 were reviewed. A motion was made by Tina Meinen to approve the minutes and seconded by Ron Johnson. The motion carried unanimously.

3. **Review and Approval of the Treasurer's Report:** Tina Meinen presented the profit and loss report, dam mortgage report, line of credit report, and the balance sheet for FLD with up to date financials. The Money Market balance is \$67,226.66, the Now Checking balance is \$1,664.75, the Grand Marsh CD balance is \$16,662.79, and the Fundraising account balance is \$6,251.29, totaling, \$89,319.20. Tina shared the profit/loss report under the Sales of Income includes ATV raffle ticket sales, profit from the brat fry and bake sale, as well as t-shirt sales totaling, \$5,710.71. For the month of June, \$11.86 interest was earned from the CD. Tina directed to the Advertising/Promotional detailing the cost of purchasing the t-shirts in the amount of \$1,527.60. A payment was made to Axley Brynelson for legal services in the amount of \$1,256.00. Since the last reporting two payments have been made for the loan on the dam with to date balance owed of \$106,815.60. Tina shared the line of credit account reporting and to date \$24,500.00 has been used towards the costs incurred for engineering, leaving available funds in the amount of \$165,500.

Tina noted under the Repairs and Maintenance a total of \$286.98 has been paid to get the harvester and tractor operational. There were a few other small expenses for bank fees, office supplies, and IT monthly services. Under the Entertainment category there is \$5004.55 reported which is a combination of paying off the cost of the ATV, Kayaks, \$1000.00 annual firework donation, as well as a \$100.00 firework donation from the Friends of Friendship Lake Fundraising Account. Tina reported the total monthly expenses to date are \$6,258.58. Tina said that the first payroll checks were issued and thanked Carol Berry for her help with getting that program set up. Tina also said that the proposed budget will be mailed out shortly within the August Newsletter. She asked that you please bring that with you for the September 1, 2018 meeting to save on additional printing costs.

Karen Pokorny made a motion to approve the treasurer's report and was seconded by Ron Johnson. The motion carried unanimously.

- 4. Friendship Lake Dam Update:** Bob Berry reported that the DNR has now officially approved Friendship Lake District the permit to operate Friendship Lake Dam. We also received confirmation on July 5, 2018 that our Lake District was awarded \$81,850 from the DNR's 50/50 Municipal Dam Grant Program. The board has been in contact with Peter Haug from Ayres Engineering who is preparing the contract for engineering design for the grant project. The cost for his design package is \$44,000. Bob said for the grant, the process includes engineering design, DNR approval, posting bids, and contracting over the next months, with repairs to begin in Spring of 2019. Bob is suggesting we look for a general contractor to take care of repairs not included in the grant. Tina reminded everyone that the board obtained the line of credit to cover our portion of the 50/50 grant dollars. Tina stressed how important fundraising is to our district. The more we can raise the less we need to borrow.

A request from a member was suggested we begin work on the ramp for the weed harvester property. Bob said he obtained the new permit forms and will get those completed. Bob said that water level does not affect the placement of that ramp. Tina shared that the investment CD for that project matures in November of this year.

Karen and the board thanked Adam Resch and Bill Graf for their help in getting the weed harvesters and tractor operational. The district has recently hired two employees who are currently training with Adam and Bill. Bill requested additional copies of the GPS harvesting maps to be used by the new employees. Bill also said that the walkie talkies are missing charging stations as well as the GPS. Bob Berry will coordinate updating this equipment.

Bill said that this equipment is very important in an emergency such as a storm with lightening when we would need to get the operators off the lake as soon as possible. Adam said that we do need a new transducer for the harvester to coordinate the depth finder.

Karen said that she has been in contact with Casey Bradley, Adams County Administrator requesting Friendship Lake District be considered for financial help from Adams County. Casey stated that Adams County is currently working on their next fiscal budget to be completed by October. Karen has heard back from Mr. Bradley saying he forwarded our request to Mr. West, Adams County Board Chairman. Karen asked Rick Pease our Adams County representative if he could also reach out to Mr. West on our behalf with our request to make a presentation for financial help. Rick said that he has a county board meeting next week and would be happy to share our request. He will get back to me with that information.

A question was asked about the Village of Friendship and the status of the flood plain mapping update. Karen shared an email from Kathy Pierce, Clerk for Village of Friendship, stating that the flood plain ordinance has been sent to the DNR. This change requires a Class 2 notice in the newspaper and a Public Hearing in August and the matter will then be on the Village Board's August 6, 2018 agenda to act on.

Karen shared that the district received a letter from DNR updating the previous Administrative Order given to the Village of Friendship, and Chuck Pheiffer. Bob said there is only one notice in that order that needs to be completed immediately and that is posting of a Portage Route sign on the dam. Bob will get in contact with Joe Behlen at the DNR to clarify and coordinate this signage. Bob reported that the other demands have been updated by the DNR and coordinate with the grant repairs with a completion date of December 31, 2019.

5. **Friendship Lake Dam Party Update:** Tina reported plans are progressing. She has the food supplier in place. The Friends of Friendship Lake have volunteered to help with food sales. Tina is still in need of many volunteers, food service, ticket sales, t-shirt sales, shuttle drivers, and many more. It is the suggestion of Linda Graf we will have a separate food ticket seller to make it easier on the food workers not having to collect money. Popcorn will also be sold. We are still looking for pontoon boat operators to give tours of the lake. Peggy and Tom Bell have volunteered to be on the clean-up committee. Tina said that canopy's, coolers, tables, as well as volunteers are needed. Tina reported a total of 869 tickets signed out to sell. Of those tickets we have 590 tickets sold. \$10,337 has been collected to date allowing us to pay off the ATV, pay off the kayaks and fund all the prizes for this big dam raffle.

Tina was unable to find any live music, but with so much going on she thinks that will be fine. Vertical Illusions has asked that if you want to take advantage of the 50% on ziplining that day on the mound to please contact them now to make your reservation. Tina said that anything we have moving forward is profit to our district. Tina asked that members please keep selling and can get money and ticket stubs to herself, Karen Pokorny, or mail to our P. O. Box 473, Friendship, WI 53934, no later than Saturday July 28, 2019. Karen did get 100 more t shirts to the printer this week to be printed with the dam logo for sale on the day of the event. Bob said that he spoke with Property Works who will have a booth with information on shoreline repair. They are also donating three prizes for raffle. Karen spoke with Pat Kierstyn and the Historical Society will have their booth with information on the history of the dam and the lake. Bob spoke with Bass Masters and their booth will have fishing information and plan on having a few boats available to take kids for fishing clinic demonstrations. Chamber of Commerce will also have a booth. Tina explained that she has the area mapped out and has about 10 booth sites in her plan. She would like to set up the night before. Tina said that she has spoken with Family Affair and they will let us use the upper lot for beach parking. There will also be parking at the County Fair Grounds.

6. **Report from the Friends of Friendship Lake:** Linda Graf reported the Brat Fry and Bake Sale held at County Market on July 3, 2018 was very successful. Linda reported \$53 in donations. The Bake Sale made a profit of \$291. The Brat Fry took in around \$670, however we had around \$300 in food costs so looking at a profit of around \$360. T-shirts sales on that day were around \$600.00, and raffle ticket sales were \$1400.00. Linda shared a big thank you to everyone who volunteered.

Linda said that the Friends of Friendship Lake will have a few booths at the Big Dam Party. The plan is to have the 50/50 raffle with hourly drawings. Raffle baskets are currently being put together by Linda Moonan, so if you have anything to donate please contact her. The Friends will be managing the food booth and need volunteers to sign up to cook and serve. Linda is also looking for coolers and tables. Bob Berry is asking for any frames as he will be printing some of his wild life and Friendship Lake pictures to be used towards the raffle.

7. **Report on Lake Alliance Meeting:** Steve Pokorny is our Friendship Lake District representative for the Adams County Lake Alliance, with the move of Bob Berry to their board. Steve reported that he attended the June 9th meeting. There were about 20 Adams County lake district representatives in attendance.

Don Ystad, Chairman of the 14-mile Watershed Joint Committee along with Wayne Johnson, Chairman from the Town of Rome presented numerous topics for discussion including nitrogen and phosphorous in our water ways and Adams County Tourism. Steve said current reports show that 25% of the nitrogen and phosphorous in our lakes and waterways comes from the septic systems, 25% from lawn fertilizer, and 50% from farming. Steve said at the meeting there was quite a bit of discussion on tourism and the fact that Adams County ranks #19 in the State of Wisconsin with \$338 million, right behind Vilas and Oneida County's. That ranking is because of our lakes especially the Rome area in the north and Wisconsin Dells in the south. Steve said it was interesting to hear that in the socio-economically report Adams County has a \$2,452,000,000.00 total county value and of that amount \$1,924,000,000.00 is residential or 79% of that total. Then noted is that \$995,979,600.00 is lake district and waterfront value with 52% of that residential, or 40% of the total. Surveys have shown that tourists mainly visit because of lakes. The lake districts discussed and all shared the need for financial help from their local villages and townships, but mostly from our Adams County Board. Of the 12 lake districts in Adams County, Friendship Lake's waterfront values were listed as \$5,338,600.00. It was asked that we take this back to our Lake District Boards and that we all try to contact our county representatives and or local municipal boards to request financial help. Finally, the Lake Alliance sent their annual \$100 membership dues request and Tina Meinen will get that paid as it is noted in our budget.

8. **Any Unfinished Business:** Karen and Bob discussed the DNR updated Administrative Order and that Bob will contact Joe Behlen at the DNR to clarify the Portage Sign. In going over that order Bob is also looking for the Staff Gage that needs to be placed at the dam and confirmation that it has been purchased and is currently at Adams County Land and Water. Karen will verify that with Linda Moonan. Bob read some of the orders and noted that basically so much of this is regarding the dam repairs that are within the grant so the DNR has stated we have till December 31, 2019 to comply.
9. **Any New Business:** Bill Graf wonders if there is any chance that at the beach boat launch a water spigot could be installed for a boat washing station. Bob said that this is on Village of Friendship property, but we as a district could petition them to get that in place. Ron Johnson said he thinks that there still may be a water source near there where the former fish cleaning shack was, and is now only a concrete slab. Bob wonders if that is tied into the Family Affair Restaurant property. It would be good to investigate it further.

Karen also had a question for Lee Parlow as to the large Friendship Lake Sign at the beach. Karen was placing dam party signs at the beach and noted the sign is in sad shape. Lee said that the Village has been informed by the DNR that the sign needs updating and replacement and that they are in the process of getting that done.

A question was asked about using chemicals in our lake to address the weeds. Bob said that this suggestion has been brought up in the past and the district has had discussions with Scott Provost and the DNR. The problem is that this lake is a flowage and because of the natural flow of water, it doesn't allow enough time to allow those chemicals to work.

Karen had a question for Bill Graf and Adam Resch with regards to our harvesters and tractors and their age and life expectancy. Karen is wondering if we should begin the process to replace the harvesters. Adam said that the sitting of this equipment outside for the three years hasn't helped their operations. A lot more start up maintenance had to be completed this year, for instance, mice ate through wires, hydraulic fluids and hydraulic parts replaced, tire replacement, and so much more. It was agreed by Adam Resch and Bill Graf that the district should begin the task of replacing them in the next few years. Bob, Karen and Tina, all agreed that we do have a lot of repairs that are priority with the dam, however it may be a good idea to form a committee to investigate this project. Bill Graf said that this fall there will be additional maintenance needed, sanding and repainting of areas on the harvesters to get a few more years hopefully out of the equipment.

10. **Set the Next Meeting Date:** August 7, 2018, 5:30pm, Adams County Community Center: (Karen Pokorny will call into meeting via skype)

11. **Adjournment:** A motion was made to adjourn by Ron Johnson and seconded by Tina Meinen, the motion passed unanimously.

Respectfully Submitted

Karen Pokorny

Commissioner Secretary

Friendship Lake District

July 14, 2018