

**FRIENDSHIP LAKE DISTRICT**

**FINANCIAL ADVISORY COMMITTEE**

**JULY 12, 2018**

**ADAMS COUNTY COMMUNITY CENTER**

1. **Call Meeting to Order:** Bob Berry called the meeting order at 6:44pm. Present were Tina Meinen, Karen Pokorny, Carol Berry and Fran Schmidt. Chuck Spargo was excused and Larry Swaziek was not present.
2. **Permit to Operate Final 6/29/18 acceptance letter to Meg Galloway 7/4/18:** The official copy of the permit was shared with this group. Karen noted that the letter from Meg Galloway was dated **June 29, 2019** and that in her response she asked Meg to correct the date. Bob suggested that Karen contact her again and make sure that has been performed. We have waited so long to get this permit in place he would hate to see a small glitch cause any conflict in the future. Karen will get an email off to Meg in follow up.
3. **DNR Municipal Dam Grant 7/5/18 \$81,850:** A copy of the 2018-2019 Municipal Dam Grant Program showing priority funding was shared. It was interesting to note that 28 dams have been awarded grants with estimated projected costs of \$7,417,210.00 with the State of Wisconsin share of \$3,493,675.00. Friendship Dam estimated project cost is \$163,700.00 with the State of Wisconsin share of \$81,850.00.
4. **Ayres Contract Proposal:** Karen shared the detailed draft copy of Ayres Engineering proposal for review and signature. After we sign the contract, Ayres will start design work around July 19, 2018. Bob did review the agreement and signed the draft. Peter will be sending originals through US mail for signature in the next few days.
5. **DNR Grant Repairs Timeline. Non DNR Grant Repairs:** Karen did ask Peter Haug to get the preliminary plans to the district for presentation at our annual meeting on September 1, 2018. Peter said that his final plan and specs are to be presented to the DNR by November 30, 2018. The DNR has till January 31, 2019 to approve the grant work. The bidding for this project will be from January 15, 2019 to February 28, 2019. The DNR then has till March 15, 2019 to approve bids acceptable for the grant.

Peter is predicting we will proceed with construction around May 1, 2019, depending on weather for embankment compaction and painting. Some repairs may be able to begin earlier depending on weather. Peter is not sure if a full draw down will be necessary. Peter said that repairs must be complete by December 31, 2019, the end of the grant period and per DNR order. Of concern is developing a plan to pass flood flows if we take the gate out of service for painting. The proposed cost for Ayres Engineering is \$44,000.00.

As far as the proposed work not covered in the grant, Peter said it is not necessary for the district to have Ayres design and bid on these repairs. It would not be the most economical plan. He recommends that we obtain our own general contractor or even individual contractors at a much more reasonable cost. This committee is in total agreement.

6. **DNR Administrative Order Update:** Bob went over a copy of the updated DNR order listing the directives and dates that these need to be completed. The only current directive is the placement of a Portage Route sign needed ASAP at the dam. Bob said the Dam Advisory Committee will take care of that. The other directives have till December 31, 2019 to be completed after the repairs in and out of the grant are finished.
  
7. **Village of Friendship Update Floodplain Zoning:** Karen shared a copy of the email from Kathy Pierce stating that the Village of Friendship Board will discuss this as an agenda item on their August 6, 2018 board meeting. After we receive confirmation that the flood plain has been updated per DNR directive we will write to the DNR to have them permanently change the hazard rating of the dam to significant.
  
8. **Adams County Admin & Finance August Committee Meeting Presentation:** Karen has messaged County Administrator Casey Bradley and is waiting for confirmation that we would be on the agenda for the August Admin and Finance Committee Meeting. Karen will be out of town and unavailable to present at this meeting. Tina Meinen agreed to update the power point presentation used for financial requests previously with the Township of Adams. Both Tina and Bob will attempt to present at this meeting. Fran Schmidt said that this is a very important chance to discuss our financial needs with the County and that she will attend this with Tina. Carol Berry will not attend as she is an Adams County employee and does not wish to cause a conflict of interest that may interfere with our request.

Bob suggested that Tina work up the power point presentation for this committee to review and that she contact both Chuck Spargo and Larry Swaziek for ideas and suggestions for this presentation. As soon as Karen has confirmation of the day and time of the meeting she will share that with this group.

9. **Adjournment:** Bob Berry suggested that this group meet in September after we have Ayers engineering design work for review. Bob Berry made a motion to adjourn and seconded by Tina Meinen.

**Respectfully,**

**Karen Pokorny**

**Commissioner Secretary**

**Friendship Lake District**

**July 14, 2018**