

FINANCIAL ADVISORY COMMITTEE

FRIENDSHIP LAKE DISTRICT

MAY 1, 2018

AGENDA

1. **Call Meeting to Order:** Bob Berry called the meeting to order at 6:45pm. In attendance were Karen Pokorny, Tina Meinen, Larry Swaziek, Chuck Spargo, Fran Schmidt, and Carol Berry.
2. **Timeline for Dam Repairs covered with Dam Grant:** Bob went over previous reports from Peter Haug at Ayres Engineering. The grant application was submitted by them to the DNR and Peter is predicting we will know around July 1st of this year. If we get the grant, we must work with the DNR in the bid process to hire contractors to do the repairs and the DNR is given a 90-day timeline to complete that process. That would put repairs into fall of this year. It was thought that we could begin looking at contractors and obtaining bids now, but as Peter said the DNR must be part of the entire process. We all agreed we do not want to cause any conditions that would cause us to lose this grant, so will hold off until we hear. Tina did share that both Alliant Energy and WE Energy denied our grant application. They did encourage us to apply again.
3. **Timeline for Dam Repairs not covered with Dam Grant:** Bob has contacted a few local contractors to obtain bids that are not covered in the grant, for example electrical, fencing, and concrete. Larry did review the inspection report from Ayers from 2012 and compared it to the one just completed this year 2018. Larry said basically there really isn't too much difference in the repair recommendations. Time was taken to review the repair recommendations.
4. **General vs Individual Contracting Repairs not covered with Dam Grant:** Bob stated he has not gotten a lot of response to his inquiries to local individual contractors to do work at the dam.

Bob thinks they are just afraid to work on the problems at the dam. It is Bob's thinking that we may just have to work with the general contractor that is hired to do the work within the municipal dam grant for all repairs. Chuck Spargo will work on contacting a few electrical contractors and general contractors to get some feed-back on what they will and will not cover. Larry also suggested that we make sure that Ayres will help us with the bids especially sharing the specs electronically with the contracting bid requests.

- 5. FLD Bylaws Article VI-Public Bidding Section 1 – Low Bid states all contracts exceeding \$2,500 for work or material shall be led by the Board to the bid most advantageous to the district. The manner of soliciting bids and the determination of the responsibilities of the bidder shall be at the discretion of the board. The procedures for public works under Sec 66.29 shall be utilized to the extend feasible for large-scale projects. If a bid is accepted which exceeds any other bid by more than 20%, the board must provide a written justification for its action to the next annual meeting. The board shall require that every contracting party in contracts exceeding \$5000 give adequate performance and liability security at the time the party submits their bid. Any commissioner shall abstain from voting on any matter before the board in which they as a private person or in which any member of their immediate family has a financial interest:**
Bob questioned the \$2,500 limit and thought it was \$25,000 for which Karen had the electronic version on her computer and it was confirmed it is \$2,500 or more to proceed with bid process. Fran brought examples of bids that have recently been posted in the local newspapers. Fran shared that there are two classifications and we need to make sure that Ayres helps us with this procedure. Karen will contact Peter Haug and confirm that direction.

6. **Repairs needed: Electrical, Roofing, Concrete, Masonry, Fencing, Painting, Windows, Alarm, etc.** Larry said that he thinks that the first necessity is to get fencing and signage in place. Larry will help oversee these bids with Bob and Chuck. Bob said that he thinks that some of the easy fixes can be done with volunteers. Bob also will contact Adams County Land and Water as they have our new staff gage and find out how and when we can have that mounted. Bob is not sure if Wally Sedlar is still employed by Adams County and will contact that department as to who would have our gage. Bob said we are so used to being in a holding pattern and feels it is again the same waiting for the grant.

7. **Any Unfinished Business:** Karen said it is been so disappointing try to obtain liability insurance coverage on the dam. She is still waiting to hear back from our carrier G-2 on underwriting. We do know that we will most likely have to self-insure this dam until the repairs have been completed. Karen is working on the final draft of the emergency action plan for the dam with Jane Gervais at Adams County Emergency Management. Karen also has concerns about updating our By-Laws, to include ownership, operations, and maintenance of the Friendship Lake Dam. Larry said that he did work on the last update and would be happy to look at that with Karen.

8. **Any New Business:** Tina would like help with the grant application process. She really doesn't have a lot of time to research and follow up with Alliant and WE Energies to reapply and consider additional grant opportunities. Carol Berry offered to help and she and Tina will work out this information. Bob is concerned about the lawn mowing at the dam property. He will contact a few contractors to get bids on that for the season.

9. **Adjournment:** Bob Berry made a motion to adjourn at 7:40pm and was seconded by Larry Swaziek.

