

FRIENDSHIP LAKE DISTRICT
COMMISSIONERS BOARD MEETING
TUESDAY NOVEMBER 5, 2019
ADAMS COUNTY COMMUNITY CENTER
569 N. CEDAR STREET, ADAMS, WI 53910

1. **Call Meeting to Order:** Chairman Bob Berry called the meeting to order at approximately 5:40 pm. Present were commissioner Karen Pokorny and Tina Meinen present via skype. Also present was Lee Parlow from the Village of Friendship. Rick Pease from Adams County was not available, Scott Pease was present in his absence. Ron Johnson from the Town of Adams and Scott Parr from the Town of Preston did not attend. The Friendship Lake District did not have enough voting board members present to motion and approve the items listed on the agenda, or no quorum. Bob Berry stated that we will hold the meeting tonight and table the agenda items for motion and vote at the next scheduled meeting of the Friendship Lake District, January 7, 2020. There were approximately 10 lake district members present.

2. **Review and Approval of the Minutes from the July 2, 2019, Commissioners Board Meeting:** The minutes from the July 2, 2019 Commissioners Board Meeting were not reviewed. Bob Berry tabled this agenda item and moved it to the next scheduled meeting of January 7, 2020, for review motion and approval.

3. **Review and Approval of the Treasurer's Report:** The treasurer's report was summarized by Tina Meinen via skype. Bob Berry tabled this agenda item and moved it to the next scheduled meeting of January 7, 2020, for review motion and approval. Tina shared that she will not seek re-election as Treasurer for the Friendship Lake District when her term is completed in September of 2020.

Tina is preparing a job description and would be happy to answer questions about the requirements of this position. She did state that she would like to create a position as the district IT manager and work in that position. Carol Berry did share that Adams County has now changed all IT programs to Google and at no additional costs. Carol suggested that Tina should research that system maybe saving the district IT costs for data in the future. Tina also said that she is currently working on the special charge report with Adams County for the upcoming property tax bill process, which is due on or about November 15, 2019.

- 4. Friendship Lake Dam Repair Project Update:** Bob Berry stated that the Friendship Lake Dam Construction project is almost completed. We are waiting for fencing and railings to be installed. Dave Miller has completed the brick work on the powerhouse and was able to get the brick sealed before winter. ER Roofing has patched the hole in the roof and is currently installing a new rubber roofing. In October a final inspection was held at the construction site with Dustin from Staab Construction, Peter from Ayres Engineering, Michelle Hase, Dam Safety Engineer from the DNR, Chuck Spargo, Karen and Steve Pokorny, and Bob Berry. At that time Michelle from the DNR gave verbal approval to our completed project noting the few minor items that still need to be addressed. This approval will be submitted to the DNR for reimbursement to the Lake District for grant eligible repairs paid by the district for this project.

Karen shared that we have finally received notice from the DNR permanently rating Friendship Lake Dam as a significant hazard. This letter was the last piece of information needed by our insurance carrier to underwrite coverage for the dam. Karen shared that as of December 1, 2019, we will have insurance on the Friendship Lake Dam. Chuck Spargo has been working with Alliant Energy regarding an agreement to sell power.

That is currently a work in progress and will update after the first of the year. After the repairs have been completed Peter Haug from Ayres will present updated draft of the I.O.M. (Inspection, Operations, and Maintenance) as well as EAP (Emergency Action Plan) to be included in Friendship Lake District documents. The Dam Advisory Committee met earlier today and will proceed with updating the I.O.M. for 2020. These plans are also necessary for the EAP and insurance coverage, as well as our plan filed with Adams County Emergency Department.

5. **Report from Friends of Friendship Lake:** Linda Graf shared that she, her husband Bill, and Adam Resch recently went on excursion to Wisconsin Rapids to shop for a roll out pier for the Harvester Ramp. The Friends have raised approximately \$2,000.00 this year for that purpose. Bob did state that if that pier should cost over that amount the fundraising account for the district has money available. Linda stated that this will be revisited in early 2020 for order and purchase. She said that they were tentatively quoted between \$2,000 and \$3,000 in costs, and does include delivery and installation. The Friends are planning many fundraisers for 2020. Those will be shared at the January meeting. No meeting of the Friends in November due to the Thanksgiving Holiday. The December meeting, the annual Christmas Luncheon will be held on Wednesday December 18, 2019, 11:30am, at Jose's in Adams. All are invited to attend.

6. **Any Unfinished Business:** Bill Graf stated that the Harvester has been delivered to Fenner Garage for repairs. Bill suggested that it would be in our best interest to place an add for position of harvester coordinator in early 2020, so that we can train for the weed harvesting season early. Bob also stated that we need a Lake Advisory Chairman as Linda Moonan can no longer fill that position. This is an important part of our Lake District Management Plan and has requirements needed to be performed in 2020.

Chuck Spargo suggested that the Tina get information posted on the website regarding her position as well as the Lake Management Chairman and Harvesting Coordinator position on the website for filling those positions as soon as possible.

7. **Any New Business:** Bob shared thoughts about the Harvesting Coordinator position and his thoughts that the Lake District could also combine that position with a Dam Operator Coordinator. Many questions were asked regarding costs to the district, insurance, full or part-time, etc. Bob said that it will be revisited in early 2020. Karen is looking into a general large district raffle for 2020 with final drawing at the golf outing which has been scheduled for August 1, 2020. Bob would like us to look at a large ticket item that would be used on water, such as jet ski, fishing boat, etc. This will also be revisited in 2020.

8. **Set the Next Meeting Date:** Tuesday January 7, 2020, 5:30pm, Adams County Community Center

9. **Adjournment: The meeting ended at 6:20pm with no motion as there was no quorum for motion and vote.**

Respectfully,
Karen Pokorny
Commissioner Secretary
Friendship Lake District
November 30, 2019