

**FRIENDSHIP LAKE DISTRICT
COMMISSIONERS BOARD MEETING**

TUESDAY JANUARY 7, 2020

5:30PM

ADAMS COUNTY COMMUNITY CENTER

530 N. CEDAR STREET, ADAMS, WI 53910

AGENDA IS AS FOLLOWS:

- 1. Call Meeting to Order:** Chairman Bob Berry called the meeting to order at approximately 5:35pm. Present was commissioner Karen Pokorny. Commissioner Tina Meinen was in a work-related meeting and would call into our meeting as soon as she was free. Also present were Lee Parlow from the Village of Friendship, Rick Pease from Adams County, Ron Johnson from the Town of Adams, and Scott Parr from the Town of Preston. There were approximately 10 lake district members present.
- 2. Review and Approval of the Minutes from the July 2, 2019, Commissioners Board Meeting(No quorum 11/5/2019):** The minutes from the July 2, 2019 Commissioners Board Meeting were reviewed. Scott Parr made a motion to approve the July 2, 2019 minutes and it was seconded by Rick Pease. The motion carried unanimously.
- 3. Review and Approval of the Minutes from the November 5, 2019, Commissioners Board Meeting:** The minutes from the November 5, 2019 Commissioners Board Meeting were reviewed. Ron Johnson made a motion to approve the November 5, 2019 minutes and it was seconded by Scott Parr. The motion carried unanimously.
- 4. Review and Approval of the Treasurer's Report from the November 2019 Commissioners Board Meeting(No quorum 11/5/2019):** The written Treasurers report from November 5, 2019, was presented by Karen Pokorny. Rick Pease made a motion to approve the November 5, 2019 Treasurers report and it was seconded by Ron Jonson. The motion carried unanimously.

5. Review and Approval of the Treasurer's Report (Current): Karen Pokorny gave the Treasurers report in Tina's absence. Karen reported that as of January 6, 2020, the NOW checking account has a balance of \$1,180.72, and the Money Market account balance is \$8,387.77. The district fundraising account balance is \$11,884.57 with \$9033.23 the general fundraising portion and the Friends of Friendship makes up the rest of the total at \$2851.34. This gives a total in all accounts at \$21,453.06. Our current dam mortgage balance due is \$98,339.00. The balance on our line of credit with Adams Community Bank is \$290,748.50. Karen then reported the Profit and Loss portion of the report. Some of these amounts occurred during the months of September, October, November, and December. The district received \$2.17 in interest from our money market account. We received \$173.51 for delinquent special charges. Enbridge presented us with a \$5,000.00 grant towards electrical upgrade of the power equipment at the dam. Expenses paid included IT services, \$473.50, dam mortgage, \$2433.06, Alliant Energy, \$152.57, Interest due on the Line of Credit, \$2750.04, Office Supplies and Postage, \$271.20, Legal Fees, \$225.00, Mortgage Loan Renewal Fee, \$62.00, Chamber Membership, \$100.00, Miscellaneous Hardware Supplies, \$69.93, Tablet and US Cellular Service for Powerhouse, \$47.42, and EMC Insurance for insurance on the dam, \$551.00, till May when our general policy renewal occurs. This gave total expenses at \$7,135.72, and again these occurred during the months of September, October, November, and December. Scott Parr had a question regarding the reporting of the balance on the Line of Credit. He wonders if all repairs have been completed and if not, what is still left to be drawn on that line. Bob Berry explained that the roofer was not able to finish the placement of the metal caps. The roof was repaired, and new rubber roofing placed before winter, but will need to be completed in Spring. The balance due the roofer will be paid after the job has been completed. Additionally, we are looking at alarm and camera systems to be installed at the powerhouse. Scott Parr asked that Tina please present a breakdown of the expenses paid through the line of credit for the 2019 dam repairs and have that available for our next meeting. Ron Johnson made a motion to approve the Treasurers report and it was seconded by Rick Pease. The motion carried unanimously.

6. **Friendship Lake Dam Repair Project Update:** Bob shared that the 2019 dam repair project was completed in December. We are holding the final payment of around \$41,000.00 to Staab. The district needs copies of all lien waivers from the sub-contractors that worked on the project, as well as a copy of the surety bond release for Staab. Once we have those final documents final project payment will be mailed. Bob said that the roof metal caps still need to be installed over the brick at the roof. Due to the early onset of winter, that will be completed in spring. Bob said that Chuck Spargo has been in contact with Alliant regarding selling power. Bob said we should know more and will share that investigation at the March meeting. Bob also said that Chuck is researching alarm and camera security systems for the powerhouse. Scott Parr was glad that Chuck Spargo has taken point on research. Scott would like to see Chuck's cost analysis to see if it is feasible for us to even invest in upgrading the power generating equipment. Karen and Bob agreed and will get both our Financial Advisory and Dam Operation committees together and report back in March. Tina was able to call into our meeting at this time and Scott Parr had a few questions for her regarding line items and our line of credit. Tina answered his questions and agreed that she would present a detailed report in March.
7. **Report from the Friends of Friendship Lake:** Linda Graf reported that she has researched another pier company for the new harvester ramp. In comparing the costs, they charge extra on delivery and installation. She will be contacting the company in the Rapids that gave us the best price last fall. It is a roll out pier and they will deliver and install for minimal costs. Linda wants to make sure it is ordered and delivered in time for harvesting season. Linda reminded everyone that the Friends meet on the third Wednesday of the month at 11:30 for our luncheon meeting at Moundview Golf Course. She said that the Friends of Friendship are currently scheduling the 2020 fund raising events. We are looking at scheduling the annual Spring Fling in May and currently looking into a new venue to host it. There will be a brat fry and flea market sale at the Flea Market in Adams on May 23, 2020, the Saturday of Memorial Day Weekend. Everyone is asked to save gently used items to sell. No clothing please!

Many volunteers will be needed, and more details will be available in the next few months. The Golf outing is scheduled for Saturday August 1, 2020, at Moundview. Karen shared that she has researched a big-ticket raffle item for this year to be drawn at the golf outing. She contacted numerous marine businesses in our area and was referred to Vetesnik Power Sports in Richland Center. After about an hour conversation and looking at our area demographics they suggested a 2020 Bass Tracker boat package of \$12,490.00. Ron Johnson would like to see us utilize a marine business in Adams County. Karen did say that she called three in our area and all referred her to Vetesnik. Karen will research additional businesses and options and report back at the March meeting with her results.

8. **Any Unfinished Business:** Bob said that Fenner did not have time this fall to repair the harvester and will schedule that for early spring. Gregg Weiss has agreed to be the Lake Management Chairman, replacing Linda Moonan. Tina stated that she will not continue as the treasurer after her term is up in September at the annual meeting. We will need someone to take on that position. Tina is available now if someone is interested or has any questions. She will work with them to transition them into the position.
9. **Any New Business:** Karen stated after discussions with Bob Berry that we may need a paid position to oversee the dam operations, as well as the harvester operations. Bob Berry has recently retired and is giving serious thought to the possibility of taking on those positions and working for the district. Karen said she has researched the State regulations as well as our bylaws and it seems vague, but it does reflect that if Bob would take on that position, he would need to resign as chairman as it would create a conflict of interest. Rick Pease stated that he would agree and that if Bob would stay on as chairman and work for the district it would cause a major conflict of interest. Rick said that in his role as an Adams County Supervisor he cannot have any financial relationship, or as example work for Adams County as it is a conflict of interest. Bob is going to take some time to think this over and will let us know his decision. Scott Parr suggested that this position should be evaluated at committee level to determine pay, hours, etc., and have all options presented to the board at our next scheduled meeting in March.

Karen agreed and will schedule a meeting with the Financial Advisory Committee and Dam Operations Committee to discuss best options for the district. If Bob should want the position, he cannot be part of that meeting. Rick also suggested that we contact Cason Morley at Adams County Land and Water division to find out an example of a pay scale for a dam operator position as Adams County should have information to help with the research. Tina stated she will also research pay for a dam operations coordinator.

10. **Set Next Meeting Date:** Tuesday March 3, 2020 at 5:30pm at Adams Community Center.

11. **Adjournment:** Scott Parr made a motion to adjourn the meeting and was seconded by Rick Pease. The motion carried unanimously.

Respectfully,

Karen Pokorny

Commissioner Secretary

January 23, 2020